

# EXECUTIVE BOARD MINUTES

LYMAN HS ATHLETIC PARENT ASSOCIATION, INC.      JANUARY 14, 2019

---

## **Present for the meeting:**

Kevin Albright, Heather Siudak, Nina Neal, Robert Pendle, Barbara Albright, Jessica Rosario, Lisa Krist, Christal Johnstone, Mike Rice, Russel Williams, Brian Blasewitz

Meeting called to order at 6:31 pm by Kevin Albright.

## **President:**

Happy New Year!

Updates: Brian Hessler has resigned from the board, Mike Dirienzo will take over the golf tournament; Tommi Pritchett has resigned due to new job duties; Lisa Krist resigns as of the end of the school year and Christal Johnstone will take over the Website and Communications duties; Ed Allen resigns effectively immediately.

## **Secretary:**

Minutes will be presented via email.

## **Treasurer:**

Balance sheet and statements of financial income and expenses for November and December 2018 were provided for review. All payouts to sports teams from memberships will be distributed later this month. Nina will get an exact count of memberships from April. Currently the statements are showing no liabilities. There is one transaction for the wrestling team that needs to be deposited; otherwise everything is balanced.

*Motion to accept Treasurer reports made by Heather Siudak, seconded by Barbara Albright, all were in favor, motion carried.*

## **Vice President:**

Heather reported that scholarship applications are still available and asked Mr. Rice to include information on his weekly update emails and school announcements.

## **Corporate Sponsorship:**

Robert reported that not much new has happened this past month. He has some new contacts and will be reaching out to them for sponsorship for banners as well as for the golf tournament. Barbara requested a list of current sponsors. The banner color scheme was discussed, and it was decided that any banner that looks old and worn will be replaced and will be done with the new color scheme. All banners are being stored carefully until the stadium construction is complete.

**Membership:**

Membership was not represented but a question was asked as to whether the current application forms need to be updated and it was decided that that is not yet necessary.

**Merchandise / Concession:**

Barbara reported that the pool sale went very well, and she may have another at the end of the school year. Some of the older t-shirts with outdated information were purchased by Heather Siudak and will be donated. All new merchandise has been paid for. Barbara is also planning a sale just for teachers.

Barbara needs volunteers for the Light Up Lyman event on January 31 beginning at 4pm for setup and throughout the event and cleanup. Russel will provide more tables and lighting this year.

The new concessions procedures are going well so far with the exception of teams calling Barbara for help at the last meeting because they are short staffed. She is also showing them how to write the deposit slips for funds.

A problem has arisen when teams "rent" equipment such as the grills to other events: a grill has gone missing and needed to be replaced. Barbara suggests that an inventory be done of all equipment.

## COMMITTEE CHAIR UPDATES

---

**Golf Tournament:**

Mike Dirienzo will be taking over this year. He will work with Lisa Krist to produce materials and with Barbara on building the teams. Many baskets are already complete, and Barbara will need assistance on the day of the tournament transporting items and with setup.

**Webmaster/Communications:**

Lisa reported 1300 visits to the website. She will continue to send golf tournament reminders via email communications.

**School Representation:**

Mike Rice reported that the stadium demo is moving fast. The old lights have been taken down, crossbeams removed, the track outer band has been removed. He showed pictures of color choices for different areas of the seating such as the kickplates, seats, press box, and fascia. He wants vendors to work together coordinating colors for consistency and to ensure that the correct shade of blue is used throughout the stadium. Currently the project is on schedule.

The boosters had received a bid for construction that was \$245,000 and tried to cut cost to approximately \$198,000. Requests for bids will be sent out again in the hopes that costs will now be more reasonable. The Heritage Fund will replace the gate house and ticket booths. They are waiting on updated concept drawings to be made so they can be sent out along with the bid requests. Currently, \$150,000 is what is in Heritage Fund.

The school board will pay to resurface the tennis courts and side walks and some oak trees may need to be removed. The CTE/Building Traders building will eventually be redone, and an architect has been hired for renderings.

Mike led a discussion around higher end marketing of the project. He explained that the We Are Lyman committee vision is being identified as there is some crossover with the booster efforts which need to be resolved. There needs to be a concerted effort for more donations and sponsorships with higher ask values. He asked that all committees work together to identify and avoid crossover and confusion.

A question was asked regarding if all funds from the alumni event have been turned over the Heritage Fund and the response was that there are still a few outstanding invoices that need to be paid. Russel will plan a meeting to make sure all invoices are accounted for and paid.

A suggestion was made to bring back the Booster 5K event, but this does not look like a possibility before the end of the school year. There is a thought to move the event to August 2019 and hold it as a ribbon cutting event for the new stadium.

Mike will be making many updates via social media, email communications, and possibly an article in a local newspaper or magazine.

*Motion to Adjourn made by Jessica Rosario, seconded by Lisa Krist, all were in favor, motion carried.*

Meeting adjourned at 7:47 pm by Kevin Albright

**Next meeting: February 11, 2019 at 6:30 pm.**

A handwritten signature in blue ink, appearing to read "Mike Rosario".